

Chartered Banker/Advanced Diploma Application Form

PLEASE COMPLETE IN BLOCK CAPITALS

Part 1 Membership as appropriate

To study with the Institute you must be a member. Please complete the enclosed Direct Debit form for future payments.

First year's student membership fee of £90 (2010) (employees of Corporate Patrons £60) is enclosed.

My student subscription is up-to-date.

Part 2 Personal Details

Membership no. (if appropriate): _____

Title: _____

Surname: _____

Forename(s): _____
(Please enter in full)

Date of Birth: _____

Home Address: _____

_____ Postcode: _____

Home tel. no: _____

Mobile tel. no: _____

Home email: _____

All workbooks are sent via courier and require to be signed for. It is the responsibility of the person applying for any course to ensure that someone is available at the address specified for delivery to do this. It is recommended that workbooks be delivered to a work address.

Part 3 Employment Details

Employer: _____

Address: _____

_____ Postcode: _____

Job title: _____

Staff number: _____

Tel. no: _____

Fax no: _____

Email: _____

Preferred mailing address: home work

Preferred email address: home work

Departmental employees

Department/section name: _____

Part 4 Qualifications

Please attach attested copies of relevant qualifications where appropriate.

Part 5 Subject Enrolment

Applicants may be eligible for exemptions from individual subjects. Exemption claims should be addressed to Peter Moir at the Institute office and must be supported by relevant documentation.

Fees: Chartered Banker, Advanced Diplomas & Fast Track Conversion Courses

Single credit subject £750 (employees of Corporate Patrons £650)
Half credit subject £435 (employees of Corporate Patrons £380)

Please see www.charteredbanker.com for a list of Corporate Patrons.

Exemption Fees

I have included the fee for the following exemptions:

Chartered Banker

- £500 Graduate Exemption Fee (for 3 non-specific credits)
- £200 Subject Exemption Fee (for additional specific credit)

- £500 Accountancy Conversion Route
- £700 MBA Conversion Route

Enrol me for the following course:

Subject(s): _____

Where appropriate I wish to study under the law of:

- Scotland
- England and Wales

Application Form

Part 6 Introductory Day

This one-day course introduces students to their course, with students normally attending just after enrolling for their first subject. For full details and course dates please visit our website: www.charteredbanker.com.

I would like to apply for the Introductory Day on _____ (date)

Part 7(a) Card/Cheque Payment

- I attach a cheque for £ _____ made payable to CIOBS, or
- Please debit my Visa/Mastercard/Switch* card £ _____ * delete as appropriate

Card No: _____

Expiry Date: _____ Issue No: _____ Valid From: _____

Card Security Code (CSC): _____

The CSC is the last three-digit number printed on the signature strip.

Cardholder's House no.: _____

Cardholder's Postcode: _____

Signature: _____

Part 7(b) Payment by Employer

Candidates should ensure that they have received authorisation for funding from their employer before making an application. Candidates should note that they are personally responsible for paying all fees regardless of their employer's authority. Candidates should also note that CIOBS retains the right to withhold course enrolment and distribution of course materials until an invoice is paid.

My employer has agreed to fund my course fees and an invoice should be sent to:

Cost Code/Ref No.: _____

Name: _____

Position: _____

Work address: _____

Postcode: _____

Employer's Signature of Approval: _____

Part 8 District Centre Network

The Chartered Institute of Bankers in Scotland has a network of District Centres around Scotland and the UK. District Centres are the focus of local activity for members, providing CPD opportunities and arranging social events. Most Centres also have an annual dinner.

Preferred District Centre: as appropriate

- | | |
|-----------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Aberdeen | <input type="checkbox"/> Inverness |
| <input type="checkbox"/> Ayr | <input type="checkbox"/> London |
| <input type="checkbox"/> Dumfries | <input type="checkbox"/> Oban |
| <input type="checkbox"/> Dundee | <input type="checkbox"/> Perth |
| <input type="checkbox"/> Glasgow | <input type="checkbox"/> Edinburgh, Lothians & Fife |

Part 9 Declaration

The information I have provided is true to the best of my knowledge and belief. I agree to be bound by the published rules of The Chartered Institute of Bankers in Scotland. I also accept that all fees are non-refundable.

* I agree that information relating to my studies and examination/assignment results may be shared with my employer

* delete if inapplicable

Signature _____

Date _____

Please return this form by post to:

The Chartered Institute of Bankers in Scotland
Drumsheugh House
38b Drumsheugh Gardens
Edinburgh
EH3 7SW

Tel No: 0131 473 7777

Fax: 0131 473 7788

Email: info@charteredbanker.com

Web: www.charteredbanker.com

For office use only

Balance: _____

Re-registration: _____

Processed: _____

Marketing Code: 1157