

Chartered Banker
2025
Foundation

BURSARY APPLICATION FORM
CHARTERED BANKER



BURSARY APPLICATION FORM

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This form is for individuals wishing to apply for a bursary. On receipt of your application we will contact the person who you name as a referee.

Please fully complete every section of the form.

Please complete the application form by typing into the boxes shown. Applications may be submitted via the [2025 Foundation website](#) by email or post. Electronic forms should be saved to your device prior to completion. If you require any support with the application, please email us at 2025@charteredbanker.com

Please read the Bursary Application Guidelines showing our terms and conditions before completing and submitting this form.

Postal applications should be sent to:

2025 Foundation
Chartered Banker Institute
38b Drumsheugh Gardens
Edinburgh
EH3 7SW

1. PERSONAL DETAILS

Title First name

Surname

Home address (Home address should be the address that will be used for application correspondence).

Postcode Email

Phone

Date of birth Ethnic origin (voluntary)

Any disability Yes ☐ No ☐

if yes, please give details.

Do you need any support with this application? Yes ☐ No ☐

2. EDUCATION

2.1

Secondary School(s) attended

From

To

2.2

Have you undertaken any other further or higher education? If yes, please give details below. Please continue on a separate sheet if necessary.

Subject

Level

Institution

Dates

2.3

Please provide details of any relevant work or voluntary experience. If you do not have previous work or voluntary experience, please provide details of any other experience that you feel supports your application, e.g. school groups, befriending etc.

Relevant experience

Dates

3. ACADEMIC RESULTS

3.1

Starting with the most recent, please list relevant qualifications. Please also mark, where applicable, the grade awarded for any qualification. Please include any school grades through to university level qualifications, or any other qualifications that you consider relevant to your application. Please continue on a separate sheet if necessary.

If you are awaiting results, please complete section 3.2

Subject	Level*	Result	Date awarded

* (e.g. GCSE, National 5, HND, undergraduate)

3.2

Please indicate the mark that you are predicted to get in your upcoming exams. We will also ask your school, college or university to provide a reference for any result.

Subject	Level*	Predicted result	Date it will be awarded

* (e.g. GCSE, National 5, HND, undergraduate).

4. BURSARY COURSE DETAILS

4.1

We provide bursaries for the following qualifications. Which qualification do you wish to study?

Professional Banker Certificate	<input type="checkbox"/>	BSc	<input type="checkbox"/>
Professional Banker Diploma	<input type="checkbox"/>	Chartered Banker MBA	<input type="checkbox"/>
Associate Chartered Banker Diploma	<input type="checkbox"/>	Other	<input type="checkbox"/>
Chartered Banker Diploma	<input type="checkbox"/>		

5. ADDITIONAL INFORMATION

Please answer Yes/No to the questions below and provide further information where appropriate.

Are you in receipt of Educational Maintenance Allowance (EMA) (Scotland, Northern Ireland or Wales) or 16–19 Bursary Fund (England)?

Yes ☐ No ☐

Do you intend to apply for SAAS Funding (Scotland Only)?

Yes ☐ No ☐

Have you applied/do you intend to apply for funding from any other source to support your studies?

Yes ☐ No ☐

If yes, please give details of the organisation you have applied to/are applying to and level of funding and the dates these funds are applicable to cover.

Have you received confirmation that you will receive funding from any other source, including SAAS? We will require a copy of the confirmation in due course.

Yes ☐ No ☐

If yes, please give details.

6. ABOUT YOU

It is possible to submit the “About You” information in writing below, or by video (mp4 format), or audio (mp3 format), which can be uploaded via our website. Please label the files with your full name and date of birth.

6.1

In order that we know more about you, and your reasons for wishing to study banking, please tell us why you should be considered for the bursary and what difference it would make (500 words max). Please continue on a separate sheet if necessary.

6.2

The 2025 Foundation has been established by the Chartered Banker Institute. The Institute's values are Trust, Accountability, Integrity, Respect, Fairness and Diligence. Taking responsibility for your actions, being helpful and behaving with integrity, respect and fairness are examples of behaviours expected from our students and future bankers. Please provide examples of occasions where you have shown some of these behaviours (aligning with our values). You may refer to examples from school, university, work experience, voluntary, community or leisure pursuits (500 words max).

7. REFEREE

If currently in education, please provide details of the appropriate person at your school, college or university who will be able to provide a reference and complete a report in support of your application. Please advise this individual that we will be in touch with them directly to request that this be completed.

Name of referee

Position

School /College/University

Phone

Email

If you are not currently in education, please provide details of an appropriate person who will be able to provide a reference in support of your application. Please advise this individual that we will be in touch with them directly to request that this be completed.

Name of referee

In what capacity
do they know
you?

Phone

Email

8. DECLARATION

I authorise the Chartered Banker Institute to hold, collect and store the information contained within this form for the purpose of assessing my application in accordance with the 2025 Foundation Privacy Policy.

Yes

☐

I agree that this and all the information in this application is accurate.

Yes

☐

[2025 Foundation Privacy Policy.](#)

9. HOW DID YOU FIND OUT ABOUT THE 2025 FOUNDATION?

How did you find out about the 2025 Foundation?

Application Checklist	Yes	No	Enclosed
Application form completed in full.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Referee contact details.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Predicted Grades, please supply a letter from your school/college/university			
• Letter from school/college/university supporting predicted grades.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Chartered Banker Institute
is a trading name of
The Chartered Institute of
Bankers in Scotland:
Charitable Body No SC013927.

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