

Chartered Banker by Experience

The flexible, accelerated route to Chartered Banker for experienced banking professionals

To ensure candidate suitability for the Chartered by Experience programme, please check your experience against our detailed requirements below. When you register, you will be required to complete a declaration that you have, and can evidence if required, the relevant experience required to enter the programme.

Experience Requirements

Candidates seeking entry to the Chartered Banker by Experience programme should possess a minimum of ten years of business experience, including at least five years of relevant banking experience, which must include;

- substantial experience in at least one key area of banking (e.g. retail, commercial/corporate, wholesale, wealth, financial planning, payments, operations, credit, risk, banking operations, international, technology);
- experience in a range of topics contained in the Self-evaluation outcomes; and
- significant experience or exposure to credit and/or risk functions.

All candidates should submit a detailed Curriculum Vitae to the Institute to provide evidence of the achievement of the experience requirements.

Before submitting an application candidates should ask themselves the following questions which they will need to provide evidence of in their application.

- Do I have 10 years of business experience, 5 of which have been in banking or financial services?
- Do I have substantial experience in at least one key area of banking (e.g., retail, commercial/corporate, wholesale, wealth, international, operations)?
- Do I have significant experience in, or exposure to, credit and/or risk functions?
- Do I have substantial knowledge and understanding of the evolution of banking services, innovations in technology, and the impact of these on bank strategy and operations?
- Do I have experience of implementing changes due to the evolution of banking services and the delivery of these to customers?
- Do I have experience of leading, managing, coaching and or mentoring others, particularly through periods of change?
- Does my C.V. show career progression in banking, and does it provide evidence of the above experience requirements?

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Declaration

All candidates must complete a declaration which confirms their understanding and commitment to the Chartered Banker Code of Professional Conduct. They must also complete a declaration to confirm that there are no barriers either personally or professionally, which may preclude them from membership of the Institute. These barriers may include:

- Bankruptcy or other financial barriers
- Criminal convictions
- Disqualification from being a Director
- Dismissal for gross misconduct
- Disciplined or investigated by a regulator, professional body etc.
- Refused entry to membership of another professional body
- Any personal or professional behaviour that could bring the Institute into disrepute.

Pre-Screening

When you submit an application for the Chartered Banker by Experience programme you are requesting the Institute to undertake pre-entry screening. This is to assess whether you meet the criteria for the programme. Pre-entry screening will begin from the date we officially acknowledge your application.

Should your experience not match our requirements for the programme, you will receive a reimbursement of fees. We will deduct an administrative charge of £250 to cover the cost of the pre-screening activity.

In accordance with The Consumer Contracts Regulations 2013 you have a right of cancellation in respect of your application for the Chartered Banker by Experience programme, which right shall (subject to the Regulations) expire fourteen calendar days from the day on which your order for services is accepted by the Institute. Should you wish to exercise your right to cancel, you will be charged for any work already undertaken as part of the pre-entry screening. This charge will not exceed £250 and will be deducted from any monies to be reimbursed.

Programme Overview

Chartered Banker by Experience is the flexible, accelerated yet rigorous route to Chartered Banker designed for experienced banking professionals. Following pre-entry screening to ensure the suitability of candidates, there are three steps to complete to become a Chartered Banker:

- **Step1:** Critical Self-Evaluation, where candidates reflect on their experience, expertise and professional practice
- **Step 2:** Professional Ethics Assignment
- **Step 3:** Presentation and Professional Discussion

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Advanced Standard for Professional Bankers

If you have achieved the CB:PSB's Advanced Standard, you are eligible for an enhanced, accelerated route and are only required to complete Step 2 (Professional Ethics assignment) and Step 3 (Presentation & Professional Discussion).

Certified Bank Director Programme

If you have successfully completed the Certified Bank Director programme, you are eligible for an enhanced, accelerated route and are only required to complete Step 2 (Professional Ethics assignment) and Step 3 (Presentation & Professional Discussion).

All candidates, including those who only require to complete steps 2 and 3, have the same time to complete the programme. Most candidates are expected to complete the programme within 12 weeks and we expect all candidates to complete within 16 weeks.

Chartered Banker Institute

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