Application Reference

(Official Use Only)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

cid:image011.png@01D24B12.CCBAE2A0

|  |
| --- |
| **APPLICATION – MEMBERSHIP FORUM** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PERSONAL DETAILS** | | | | | |
| **1** | **PERSONAL DETAILS** | | | | |
| Title |  | Forenames |  | Surname |  |
| Home Address  Postcode | | |  | | |
| Telephone | | |  | | |
| Mobile | | |  | | |
| E-mail Address | | |  | | |

|  |  |  |
| --- | --- | --- |
| **2** | **HOW DID YOU FIND OUT ABOUT THIS POSITION?** | |
| Please give details. | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Membership of professional or regulatory bodies (current and historic). Please note you must be a current member of the Chartered Banker Institute to join the Membership Forum.** | | | |
| **Organisation** |  | **Membership status** |  |
| **Organisation** |  | **Membership status** |  |
| **Organisation** |  | **Membership status** |  |

|  |  |  |
| --- | --- | --- |
| **3** | **EMPLOYMENT DETAILS** | |
| **Current/most recent employer** | | |
| **Employer name and address** | |  |
| **Post held (with dates)** | |  |
| **Main duties and responsibilities** | |  |

|  |  |  |
| --- | --- | --- |
| **Previous employment** (Please give an overview of previous, relevant employment, starting with the most recent. Include any recent voluntary or unpaid work you feel may be relevant). | | |
| **Dates employed** | **Employer** | **Position and main responsibilities** |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Regulatory Body Proceedings/Proceedings Pending** | | |
| Please list here any disciplinary proceedings taken or pending against you by any professional or regulatory body that you are, or have been, registered with. | | |
| Details | Date | Outcome |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **4** | **REFERENCES** | | | | |
| Please provide the names and addresses of two people who may be called to act as referees for you. Referees do not have to be related to your recent professional and/or voluntary activity, however, friends or family cannot act as referees. | | | | | |
| Name | |  |  | Name |  |
| Address  Postcode | |  |  | Address  Postcode |  |
| Daytime Telephone | |  |  | Daytime Telephone |  |
| E-mail Address | |  |  | E-mail Address |  |
| How do you know him/her? | |  |  | How do you know him/her? |  |
| For how long have you known the referee? | |  |  | For how long have you known the referee? |  |

|  |
| --- |
| **MEETING THE CRITERIA** |
| ***Please limit your response to 300 words for each section. Applicants may refer to the Skills Matrix provided.*** |

|  |
| --- |
| **1 What skills and attributes do you believe you can bring to the Chartered Banker Institute Membership Forum?** |
|  |

|  |
| --- |
| **2 What, in your view, should be the Institute’s priorities over the next 5 years?** |
|  |

|  |
| --- |
| **DECLARATION** |
| I confirm to the best of my knowledge and belief that the information given by me in this application is true, complete and accurate;  I understand that if I am appointed and any statement or declaration that I have provided as part of my application is found to be false, my appointment may be terminated.  I understand that if I am appointed to the Membership Forum I would be happy to attend 2 face to face meetings per year in Edinburgh or London (international members excepted)  **Please note that where an application is submitted electronically, you should still confirm your acceptance of this declaration by completing the name and date details below. We will require applicants to sign a hard copy of this declaration if appointed.**  Signed:  Date: |

|  |
| --- |
| **Please return your completed application to:**  **Aimee Wilson**  **Chartered Banker Institute**  **Drumsheugh House**  **Drumsheugh Gardens**  **EDINBURGH**  **EH3 7SW**  **or by e-mail:** [**aimee.wilson@charteredbanker.com**](mailto:aimee.wilson@charteredbanker.com) |
|  |

Chartered Banker Institute is a trading name of The Chartered Institute of Bankers in Scotland: Charitable Body No SC013927