

# Chartered Banker

## Turnitin FAQs

**Q: What is Turnitin?**

**A:** Turnitin is an assignment submission portal with a similarity and Generative Artificial Intelligence (GenAI) detection service that compares your work against a database of academic sources, student papers and websites to check for signs of plagiarism. It is also used for marking assignments and providing feedback on them.

**Q: Do I have to submit my assignment to Turnitin?**

**A:** Yes. All assignments which form part, or all, of the assessment process for Chartered Banker qualifications must be submitted to Turnitin for marking and similarity checks.

**Q: How do I access Turnitin and submit assignments?**

**A:** Please refer to the *Guide to Turnitin* made available on your personal home page on the Institute's website and in the [Learner Handbook](#).

**Q: Can I submit a draft assignment to Turnitin?**

**A:** Yes, all students have the option to submit a draft assignment to Turnitin to help check their assignment for similarity and referencing issues. The draft submission allows you to correct any missed referencing and identify unintended plagiarism issues which need to be rectified prior to submitting a final assignment. Draft assignments are checked against the database but are not stored in the database. Turnitin will also identify signs of collusion in the draft assignment. Collusion is not permitted. To learn more about plagiarism and collusion, please refer to our *Academic Misconduct Policy* available for download from your personal home page on the Institute's website at [www.charteredbanker.com](http://www.charteredbanker.com).

**Q: Can I submit my draft assignment to Turnitin more than once?**

**A:** No, students can only submit one draft assignment to Turnitin per module.

**Q: How do I get my draft assignment feedback from Turnitin?**

**A:** You will see your draft assignment feedback in the Draft Assignment Folder, once it is available.

**Q: Can I only submit one final assignment to Turnitin?**

**A:** Yes, all students are only permitted to submit one final assignment per module, unless they have failed the module and the assignment is a re-submission.

**Q: Can I see the "Similarity Score" for my assignment?**

**A:** For draft assignment submissions, students can see what sources their assignment matches to and what the overall percentage match is. For final assignments, this function is not available.

**Q: Will my assignment match to other students' assignments?**

**A:** Parts of any assignment submission will produce common matches across the board. The cover sheet, inclusion of the assignment questions and inclusion of any equations, sums or figures

common to an assignment will generate an immediate match to other students, however this is considered when reviewing the assignment submission.

**Q: Should I write out the assignment questions within my answer?**

**A:** No, you should not include the assignment questions in your answer as this will create a similarity match to the exam paper. Instead, you should ensure you clearly indicate in your answers which section of the assignment paper the answer relates to, e.g., Q1, Q2; a), b); Q1a, Q1b, etc.

**Q: I have a high "Similarity Score", does this mean I will face disciplinary action?**

**A:** Not necessarily. Whilst a high score can be a result of plagiarism, it can also be down to students including quotes, paraphrasing or information from other sources in their assignment, and not referencing correctly. In this instance, the matter would be referred by the Marker to the Assessment department, who would review the assignment. Using their professional judgment, they would decide if the submission was acceptable, or needed referring to the Quality Assurance and Standards department to consider whether any disciplinary action was required.