

Chartered Banker  
**2025**  
Foundation

**BURSARY APPLICATION FORM**  
CHARTERED BANKER

2025

# BURSARY APPLICATION FORM

## CHARTERED BANKER

This form is for individuals wishing to apply for a bursary. On receipt of your application we will contact the person who you name as a referee.

**Please fully complete every section of the form.**

Please complete the application form by typing into the boxes shown. Applications may be submitted via the [2025 Foundation website](#) by email or post. Electronic forms should be saved to your device prior to completion. If you require any support with the application, please email us at [2025@charteredbanker.com](mailto:2025@charteredbanker.com)

Please read the Bursary Application Guidelines showing our terms and conditions before completing and submitting this form.

Postal applications should be sent to:

2025 Foundation  
Chartered Banker Institute  
38b Drumsheugh Gardens  
Edinburgh  
EH3 7SW

### 1. PERSONAL DETAILS

Title  First name

Surname

Home address (Home address should be the address that will be used for application correspondence).

Postcode  Email

Phone

Date of birth  Ethnic origin (voluntary)

Any disability Yes  No

if yes, please give details.

Do you need any support with this application? Yes  No

**2. QUALIFICATIONS & EXPERIENCE**

**2.1**

Please add all relevant education and qualifications that you have achieved or are working towards achieving. If possible, please provide a predicated grade if you are currently studying for a qualification.

| School/ College/University | Dates | Level | Subject/Course | Result/Predicted results |
|----------------------------|-------|-------|----------------|--------------------------|
|----------------------------|-------|-------|----------------|--------------------------|

**Example:**

|                          |                    |            |                 |              |
|--------------------------|--------------------|------------|-----------------|--------------|
| <i>Edinburgh College</i> | <i>2011 – 2013</i> | <i>HND</i> | <i>Business</i> | <i>Merit</i> |
|                          |                    |            |                 |              |
|                          |                    |            |                 |              |
|                          |                    |            |                 |              |
|                          |                    |            |                 |              |

**2.2**

Please list any relevant work or voluntary experience. If you do not have any previous work or voluntary experience, please provide any other experience that you feel supports your applications e.g. working in a school group, befriending etc.

| Job/ Volunteering Title | Organisation/Charity etc | Dates | Description of role/voluntary position |
|-------------------------|--------------------------|-------|--|
|-------------------------|--------------------------|-------|--|

**Example:**

|                               |                                 |                    |   |
|-------------------------------|---------------------------------|--------------------|---|
| <i>Charity Shop Volunteer</i> | <i>Chest Heart &amp; Stroke</i> | <i>2011 – 2013</i> | <i>Taking payment for items, keeping shop floor tidy, receiving donations and providing a friendly service.</i> |
|                               |                                 |                    |   |
|                               |                                 |                    |   |
|                               |                                 |                    |   |

**3. BURSARY COURSE DETAILS**

**3.1**

We provide bursaries for the following qualifications. Which qualification do you wish to study?

Professional Banker Certificate

Other (please specify below)

Professional Banker Diploma

**4. ADDITIONAL INFORMATION**

Please answer Yes/No to the questions below and provide further information where appropriate.

Are you in receipt of any of the following:

Educational Maintenance Allowance (EMA) (Scotland, Northern Ireland or Wales)  
or 16–19 Bursary Fund (England)?

Yes

No

Do you intend to apply for SAAS Funding if attending University? (Scotland Only)?

Yes

No

Have you applied/do you intend to apply for funding from any other grant making  
source to support your studies?

Yes

No

If yes, please give details of the organisation you have applied to/are applying to and level of funding and the dates these funds are applicable to cover.

**5. ABOUT YOU**

It is possible to submit the “About You” information in writing below, or by video (mp4 format), or audio (mp3 format), which can be uploaded via our website or emailed to [2025@charteredbanker.com](mailto:2025@charteredbanker.com). Please label the files with your full name and date of birth.

**5.1**

In order that we know more about you, and your reasons for wishing to study banking, please tell us why you should be considered for the bursary and what difference it would make your future (500 words max). Please continue on a separate sheet if necessary.

**5.2**

The 2025 Foundation has been established by the Chartered Banker Institute. The Institute's values include Trust, Integrity, Respect and Fairness. Taking responsibility for your actions, being helpful and behaving with integrity, respect and fairness are examples of behaviours expected from our students and future bankers.

Please provide an example of an occasions where you have shown one or more of these behaviours. You may refer to examples from school, university, work experience, voluntary, community or hobbies. (500 words max).

**6. REFEREE**

If currently in education, please provide, if possible, details of the appropriate person at your school, college or university who will be able to provide a reference and complete a report in support of your application. Please advise your referee that we will be in touch with them directly for a reference, if you are successful in receiving funding

Name of referee

Position

School /College/University

Phone

Email

If you are not currently in education, please provide details of an appropriate person, e.g. employer, mentor, who will be able to provide a reference in support of your application. Please advise your referee that we will be in touch with them directly for a reference, if you are successful in receiving funding.

Name of referee

In what capacity do they know you?

Phone

Email

**7. DECLARATION**

I authorise the Chartered Banker Institute to hold, collect and store the information contained within this form for the purpose of assessing my application in accordance with the 2025 Foundation Privacy Policy.

Yes

I agree that this and all the information in this application is accurate.

Yes

[2025 Foundation Privacy Policy.](#)

**8. HOW DID YOU FIND OUT ABOUT THE 2025 FOUNDATION?**

How did you find out about the 2025 Foundation?

**Application Checklist**

Yes No Enclosed

Application form completed in full.

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

Referee contact details.

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

**Predicted Grades, please supply a letter from your school/college/university**

• Letter from school/college/university supporting predicted grades.

|                          |                          |                          |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|



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Chartered Banker Institute  
Charitable Body No SC013927

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